

# CLERK OF WORKS SITE VISIT REPORT

Date of Inspection: 3 March 2021

<b>Project</b>	Hislop Rd, Rugeley	<b>Construction</b>	Traditional
<b>Contractor</b>	Owl Partnerships	<b>Start date:</b>	23.7.20
<b>Project Manager</b>		<b>Contract Duration</b>	61 weeks
<b>Employers Agent</b>	Steven Carstairs	<b>Est. Cmp date</b>	24.9.21
<b>Clerk of Works</b>	Mark Horne	<b>Contract week no.</b>	30
<b>Site Agent &amp; Tel.</b>		<b>Weather:</b>	Overcast and misty, 5C, 4mph winds

<b>Distribution: Project Manager, Employers Agent and Area Development Manager</b>			
<b>Plot</b>	<b>Progress</b>	<b>Action by:</b>	<b>Photo No.</b>
Plots 1-2	Felt/Baton ready for roof tiles		1
Plots 3-4	Felt/Baton ready for roof tiles		2
Plots 5-6	Felt/Baton ready for roof tiles		3
Plots 7-8	Topped out complete		4
Plots 9-10	Plots 9 & 10 front elevation Plot 9 - 100% skimmed Plot 10 - 80% skimmed		5 6 7
Plots 11-12	Plots 11 & 12 front elevation Plot 11 - Dabbing Plot 12 - Dabbing		8 9 10
Plots 13-14	Plots 13 & 14 front elevation Plot 13 – 2 <sup>nd</sup> fixed plumbing 80%, sanitary to fit Plot 14 – 2 <sup>nd</sup> fixed electrical 100%, 2 <sup>nd</sup> fixed plumbing 30%, 2 <sup>nd</sup> fixed carpentry 90%		11 12 13
Plots 15-16	Plots 15 & 16 front elevation Plot 15 – 2 <sup>nd</sup> fixed 100%, sanitary to fit Plot 16 – 2 <sup>nd</sup> fixed 100%, sanitary to fit		14 15 16
Plots 17-18	Plot 17 front elevation Plot 17 – 2 <sup>nd</sup> fixed 100%, sanitary to fit, kitchen fitted Plot 18 front elevation Plot 18 – 2 <sup>nd</sup> fixed 100%, sanitary to fit, kitchen fitted		17 18 19 20
<b>Externals</b>			
Drainage	100% complete		
Roadway	At base course, topping due September 2021 Plus footpaths being formed side Plot 18		
Car Park	0%		
Landscaping	Groundworkers forming steps rear Plots 13, 14 and 15		21
Fencing/Sheds	Crib lock wall – all installed		

<b>Services</b>			
Electricity	100% complete mains No plots connected		
Gas	100% complete mains No plots connected		
Water	100% complete mains No plots connected		
BT	100% complete mains No plots connected		
Other	Trees have been removed from the rear of Plots 13-16 Site working on E-WM26 robust details Plot 18 has an extra double socket fitted to Bed 3 Plots 9, 10, 11 and 12 have an extra double socket fitted to kitchen to drawing All pipes seen for outside taps 18-13, 12-9		
<b>Personnel on site</b>	Bricklayers – 0 Carpenter – 0 Plumber – 2 Electrician – 0 Ground Workers - 2 Scaffolder – 2 Roof Tiler - 2 Painter – 0 Skimmers – 2 Tackers – 0 Dabbers – 2 Cleaner - 1 Fork Lift Driver – 1 Labourer – 1 Site Manager - 1		
<b>Quality/Defects/ Workmanship</b>	Plots 5 & 6 – ensure insulation is fitted to soffit box to stop spread fire between plots Plots 7 & 8 – Tray to clean brickwork flush up Plots 7 & 8 – Wall tiles tipping in to inner blockwork to both gables due to gauging incorrect between blockwork and brickwork. Gables to be taken down and gauging to be set out correctly Good practice Good work solid dabbing Solid mortar fillet to patio areas to rear of Plots 13 - 18	AH – Site Manager to action all points	22 23 24  9 25
<b>Compound/ welfare. Site signboard</b>	Set up complete – as per last week’s report  Bush has been trimmed for better visibility of signage – as per last weeks report		

<b>Items requested from Contractor</b>			
	<p>Delays on services connection a week late  Plots 13-18 gas/electric/eater due to connect Friday 5<sup>th</sup>  March 2021</p> <p>Completion Dates (Handover)  Plots 18-13 – May 2021  Plots 12-17 – June 2021  Plots 6-1 – July 2021</p> <p>LABC visits x 2 Pre Plaster Plots 11 &amp; 12 – 25 February  2021</p>		